

CITY OF PHILADELPHIA DEPARTMENT OF STREETS BUREAU OF SURVEYS AND DESIGN BRIDGE SECTION

Email: <u>Hauling.Permits@phila.gov</u> Telephone: (215) 686-5546 Facsimile: (215) 686-5059

THE CITY OF PHILADELPHIA'S SPECIAL HAULING PERMIT ROUTE BUILDER QUICK REFERENCE GUIDE



Hauling Permit Route Builder Quick Reference Guide

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PHILADELPHIA STREETS DEPARTMENT SPECIAL HAULING PERMIT APPLICATION SERVICE: <u>https://stsweb.phila.gov/HaulingPermit</u>

Logging In	
	 Using a browser, navigate to PHILADELPHIA STREETS DEPARTMENT SPECIAL HAULING PERMIT APPLICATION SERVICE: https://stsweb.phila.gov/HaulingPermit Click the Login link at the top right of page. Enter Username and Password credentials. Click the Submet button to authenticate and begin a Hauling Permit Application. Use the Forgot Password link to re-send the password to the email address on file.
Hauling Permit Home I	Page
<text><text><image/><image/><text><text><text><text><text><text><text><list-item><list-item><list-item><list-item><section-header><section-header></section-header></section-header></list-item></list-item></list-item></list-item></text></text></text></text></text></text></text></text></text>	 Click the New Application link to begin a Special Hauling Permit Application. Other useful homepage links: Use the Home link to return to this homepage from anywhere in the application. The Drafts link can be used to view applications that were saved in a draft state and have not been submitted. The Unprocessed Applications link can be used to view applications that have been submitted but have not yet been processed by Philadelphia Streets. Permits that have been processed can be viewed using the Processed Permits link. Account settings can be viewed and updated with the Account Profile link. Use the Change Password link to change a password. Use the Logout link to log out of the application.

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nan Analonian durin Diretanan Andrahan Damana Analo Anala kutu Saya Damani		uired fields are denoted by an asterisk (*) and must be
New Application Bird Hundro Barriell (1993)		ulated.
an San V Tourier and San		nplete the Applicant Detail , Routing Detail , and Vehicle Detail ions of the New Application Form.
d, bute 200, Philodelphia, 18102 Nilla gov	3. The	ROUTE TO BE TRAVERSED and NOTES sections can not be
CONTACT MARKER?	edit	ed and will be populated after the route has been defined.
		e the Vehicle Details section has been populated, clicking the
ADVH55: N10962CIDN UT 70040000 UT 7004000 UT 7004000 UT 70040000 UT 700400000 UT 70040000 UT 700400000 UT 70040000000000000000000000000000000000		ulate button will calculate the TOTAL COMBINED WEIGHT of the
	veh	icle.
NE CREMATION STATE	5. Clic	king the Save button will save what has been entered into the
		n so far, as a Draft Application.
0 ALL D'RONG (L. 4.)	5. Clic	k the Route Validator button once all the required information has
		n entered into the form to check for validation errors and to
18 6. 8 19 6. 8 20 6. 8	con	tinue to the routing application.
tediction of Pau City. When the sheed or highway is not area, Department of Transportation.		validation errors identified by the Route Validator must be
ar protocol list by or or properly demages which may encore to consection with the property list by or properly demages which may encore in terms of the section of the section of delace, there is no provide the section of the section of the section of the section of the section and the section of the section of the section of the week of the section of the week of the section of the week of the section of th	-	blved before the user can continue to the Route Validator.
It initiatuse. The City shall had be reapposed to any of these publicle also solublecary intergreenests with the popul authorities to cross at shears, "Subdividual and shall not design and an addition of the or initiation high maps, in	3. The	interative Routing Application is where the Route through the
ny be procedual by view or unitarious.		is defined in a step by step process.
	-	bute is the entire path of travel through the city of Philadelphia.



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Selecting Route Origin: The route's origin can be defined by a variety of methods:

Search by Common S	arting Points
Search for Starting Point By Common Terminii Select a Common Starting Location Setect a Common Route Terminus Betsy Ross Bridge I-676 WB - Ben Franklin Br. To EB at City Ave	 Select Common Terminii from the Search for Starting Point By dropdown. Select the starting point from the Select a Common Starting Location dropdown. The starting point identified on the map view with a (Point Location) symbol. Select the direction of travel from the Select a Starting Direction dropdown. Click the (Start with Selected Intersection) button to set the starting point. Click the (Yes) button to confirm on the Start Route? popup.
	 7. Click the wo (No) button to cancel.
Search by Street ther	
Search for Starting Point By Street then Intersection Select a Street MAIN ST Select a Street CONARROE ST Select a Starting Direction EB MAIN ST Start with Selected Intersection	 Select Street then Intersection from the Search for Starting Point By dropdown. Enter 3 or more characters from the name of the starting point to see a list of street names with those characters to choose from. Select the intersecting street from the Select an Intersection dropdown. Starting point will be identified on the map view with a (Point Location) symbol. Select the direction of travel from the Select a Starting Direction dropdown. Click the (Start with Selected Intersection) button to set the starting point. Click the (Yes) button to confirm choice on the Start Route? popup. Click the (No) button to cancel.
Search by Intersectio	<u>1</u>
Search for Starting Point By Intersection Select an Intersection main ADAMS AVE/ROMAIN ST ADAMS AVE/ROMAIN ST CARSON ST/MAIN ST	 Select Intersection from the Search for Starting Point By dropdown. Enter 3 or more characters from the name of the starting point to see a list of intersecting street names with those characters to choose from. Starting point will be identified on the map view with a (Point Location) symbol.

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	 Select the direction of travel from the Select a Starting Direction dropdown. Click the startwin selected intersection (Start with Selected Intersection) button to set the starting point. Click the Yes (Yes) button to confirm choice on the Start Route? popup. Click the No (No) button to cancel.
Select Starting Interse	ction From Map
Search for Starting Point By Selected Intersection From Map Selected Intersectin From Map Sel	 Select Select Intersection From Map from Search for Starting Point By dropdown. On the map view, zoom into the area of the starting point of the route until you can see the small red dots at all the street intersection. Click the dot that most closely represents the starting point of the route. Starting point will be identified on the map view with a (Point Location) symbol. Select the direction of travel from the Select a Starting Direction dropdown. Click the ^{Start With Selected} Intersection) button to set the starting point. Click the ^{Start With Selected} Intersection) button to set the starting point. Click the ^{Start} Route? button to cancel.

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Adding Streets: Build your route by adding one street at a time by:

Adding streets to route	e leg	g from a list
STREET SELECTION Oklow One Way Violations? Current Intersection: N 11TH ST & FLBERT ST Proceed On: NB N 11TH ST Continue To: Continue to EB CUTHBERT ST WB ARCH ST	1. 2. 3. 4. 5.	Click the Continue to dropdown to see a list of all the cross streets on the route leg listed in order of distance from the current location. Hovering over a cross street in the list will update the route displayed on the map view to show the route if that point were to be selected. Select the next street to add to the route leg. Click the @Add Street (Add Street) button to add street segment to the route leg. Continue adding street segments until the destination of the route leg is reached. Click the Save (Save) button to save the route leg.
		Click the Cancel (Cancel) button to undo the changes.
Adding streets to the r		e from selecting intersections on the map
South Phile - Vor - V	1. 2. 3. 4.	The current location will be marked on the map with a (Point Location) symbol. Map view will display a series of green dots at the cross steets from starting point. Click green dot to select street segment selection from the map view. Click the (Add Street) button to add the street segment to the route leg. Continue adding street segments until the destination is reached.
Route Warning Messag		
Current Intersection: s BROAD ST & DELAWARE EXPY RAMP A Proceed On: [fi]] NB S BROAD ST Continue To: NB BROAD ST FRONTAGE RD ▲ Due to vehicle gross weight (>100k), SEPTA permit required	2.	Some street segments within the city can have weight and height restrictions. Some street segments require special permits before they can be traversed.
⊕ Add Street	4.	If a street segment which violates one or more of these conditions is selected, Route Builder provides warning messages below the selected street, in RED text. When street is added to the route, warning messages are presented in a popup. To add the street to the route leg anyway, click the Yes (Yes) button. Click the No (No) button to return to the edit view.



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Route Warning Messa	ige Details
NE S EBOAD ST & BROAD ST FRONTAGE ROPATTION AFEA ⊗ Prese EXIT 1: PAMP FROM NO 145 TO 5 BROAD ST TO: ZANOFF EUG Prese: ZANOFF EUG To: NOTH → COESS RORAME TO PATTION ARE Q Prese: NOTH → COESS RORAME TO PATTION ARE Prese: NOTH → COESS RORAME TO PATTION ARE A Dut to vehicult process road, which is present segment to A Dut to vehicult process road, which is present segment Parses to serven M decement on a model to Honorg/PresentagPrile gov	 If the route leg contains streets with warnings, a (Warning) icon will be displayed to the right of those streets in the street route leg list. To see the details of the warning, click the (Warning) icon. The warning message will appear in RED below the street segment with the issue.
Allowing One Way Vic	blations
STREET SELECTION EXAcor Ore Why Voltimer? Current Intersection: CITY SOUNDARY & NO DELANARE EXPY Proceed On: Continue To: A DISCLANARE EXPY (ASS 10 - Zoon A DISCLANA	 Check the Allow One Way Violations? checkbox to allow the route choices to include traveling the wrong way on one way streets. One way violations will be displayed in the Continue To: list in RED text. If a street segment with a one way violation is added to the route, a reason must be provided.
Adding a Leg to the R	oute
Route Leg 1 Origin Location NS OELWARE EXY (1-49) st 1-45 MS st Aligner En MD DELWARE EXY (1-49) st 1-54 TO S BROAD ST E B RAMP FROM NS 1-55 TO S BROAD ST IS S BROAD ST Detination Location EB EXT 17. RAMP FROM NS 1-95 TO S BROAD ST AT S BROAD ST Remove Edit Add Route Leg	 A Route Leg has a distinct beginning and end. Most routes will only have one leg. If the route must leave the City limits to avoid a restriction, the user can create separate legs for each portion of the route within the city limits. 4. To add additional legs to the route, save the route by clicking the see (Save) button. 5. Click the Add Route Leg button to add an additional Leg to the route. 6. Select the starting point for the next leg of the route. 7. Repeat the process of adding street segments to the next leg of the route. 8. Each route leg can be edited separately by clicking the set (Edit) button. 9. Each route leg can be removed separately by clicking the left) button.

Saving and Editing the route: a route can be edited and saved before it is finalized

Destination Leastion E E E LIT 17 - RAMP FROM NE 149 TO S BROAD ST AT S BROAD ST Cancel Save	 At any time, clicking the save (Save) button will create a save point for the route leg being edited. The saved route leg can be reopened for editing.
Editing a Saved Route	Leg
Demonstrate Landow Net 5 ARD-KO ET AT SQRTHA ACCESS BORAUM TO MITIGON AVE Remove Edd	 To continue to edit a route leg that has been saved, click the (Edit) button for the route leg to be edited.

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Discarding changes to	Discarding changes to Saved Route Leg			
Destination Location NB 5 BROAD ST AT NORTH ACCESS RDIRAMP TO PATTISON AVE Cancel Save Discard Changes	 To discard the changes to the route leg since it's last save point, click the			
Removing a Street fro	m a Route Leg			
STREET SELECTION Alter Ore Way Vestions? Current Intersection: E BIRTOL ST & CLABOB ST Proceed On: SE CLARDOB ST Continue To: Continue	 A list of the streets that have been selected will be presented in the Street Selection panel while editing a route. 1. To Remove a street from the route leg, click the (x) symbol next to the street to be removed. 2. Confirming the Remove Segments(s) From Route? popup by clicking the (Yes) button will remove the selected street and all subsequent streets from the route leg. 3. Continue building the route from the last street segment before the removal. 			
Removing a Leg from	the Route			
Route Leg 2 Origin Location NS DELAWARE EXPY (I-65) at I-55 NB at Aligon E who DELAWARE EXPY (I-55) to EXIT 17 - RAMP FROM NB I-95 TO SBROAD ST Destination Location ES NB DELAWARE EXPY (I-66) AT EXIT 17 - RAMP FROM NB I-95 TO S BROAD ST Remove Edit	 If the route is composed of multiple legs, an entire leg can be removed from the route by clicking the (Remove) button below the leg of the route to be removed. Confirming the Remove Route Leg From Route? popup by clicking the (Yes) button will remove the selected leg and all street segments associated with that leg, from the route. 			
Clearing the Route				
Clear Route? Do you want to restart your route and select a new starting point? Yes No	 To discard the entire route and restart defining the route from the beginning, click the(Clear Route) button. In the Clear Route? Popup, clicking the Yes (Yes) button will allow a new starting point for the route to be selected. 			



Finalizing the route: Complete the route and return to the Application Details form

Completing the Route		
Finalize Proposed Route	1.	Once the destination of the route has been reached, click the
Wold-down Wranige Koan tawara tan City want trige. Fraze hause was uner to the time and was and any catalog services and any catalog services and the time and any catalog services and the time and any catalog services and the time and the time and any catalog services and the time and the time and the time and time any catalog services and the time and the t		Complete Route button to review and finalize the route.
Start Intersection Start Intersection End Educated DVP (educated and endpain End Intersection Educated DVP (educated and endpain Educated DVP (educated and endpain) Educated	2.	The Finalize Proposed Route screen will be presented, which
Proposed Rissle Text		includes the Start Intersection , End Intersection , as well as the
Notes		Proposed Route Text that will appear on the final application.
- And Ammer VIV/2020	3.	A list of route Validation Warnings and informational messages
Dirgue sente la sena por suan esta de directo da rea fasta dir genera des application".		associated with the proposed route may also be displayed.
	4.	Any additional comments about the route will be displayed in the
	-	Notes section.
	5.	Click the 🔤 (Yes) button to finalize the route and return the user to
		the Application Details Form.

Submitting the application: The final step is to submit the application with the route to be traversed added

Application Submission		
there the Aviantics thefte (pressneed Aviantics) Document Decode Associal System Decoder	1.	Completing the route will return the user to the Application Details
Route Validated Environment of the Street Section of the Street Se		Form.
Togenerate the set decrease by an anexant (). Size the <u>Thirty of Party of</u> the set application security.	2.	The Status of the Application will be UNSUBMITTED.
Application Status Let service s	3.	The ROUTE TO BE TRAVERSED box will be populated with the route
Applicant Detail Collever Nation: Philosophila Birtek Department Bridge Bestion Indication Collever Nation Indication Collever Na		specified in the routing application.
BLLING ADDRESS 1451 JPK Bouleward, paths 830 _Philodeiphis , 1910 LING ADDRESS Haufung Address TULINYON, MARKER [116] 684-6869 CONACT: MARKER [116] 684-6869 CONACT: MARKER [116] 700	4.	Any notes added when completing the route will be presented in the
Pendor rotani Audani. Routing Datali Material. Styletical Constanting Microsoft (10)		NOTES box
Look TYPE* TO UNDER THE TO UNDER THE TO UNDER THE TO UNDER THE TO UNDER TH	5.	Clicking the Submit button will submit the application for review by
NEURISCICION CARE BENJAMEN FRANKLIN BYGG 21-52 HOLTE UN UNKERSTEIN BYGG 21-52 HOLTE UN		Philadelphia Streets.
NOTE [
Vehicle Detail Vehicle Detail Vehicle Prite Vehicle Vete Velice Prite Vehicle Vete Velice Vete Vete Vete Vete Vete Vete Vete Vet		
$ \begin{array}{c} \text{LMOTIFY}^{(1)} & \text{MUTIFY}^{(1)} & \text{MUTIFY}^{(1)} \\ \text{LMOTIFY}^{(1)} & \text{L}^{(2)} \\ \text{L}^{(2)} & \text{L}^{(2)} & \text{L}^{(2)} \\ \text{L}^{(2)} & \text{L}^{(2)} \\ \text{L}^{(2)} & \text$		
1 2000 6 1/2 h. 1		
5		
0 1 19 1 1 10 1 20 1 1 10 LL CONTRAL WIGHTS (2008)		
GENERAL CONDITIONS HELATINE TO MOVEMENT UNDER SPECIAL RAULING FERMITS		
I. Peretra issued by the City of Platiatipite will apply to break antivela and lightways under the buildcard of the City. These the stender of the City premises must be advected and been the Control file the City permission must be advected and the City premission must be advec		
 - constants. A side of the particle out is the Size of the Size o		
CERTIFICATION		
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Paying Application Fee	
Note Market State Market State	 Clicking the Pay Application Fee button will take the user to the Payment Center where any outstanding fees can be paid.

Map Tools: Helpful Tools While Using the Map View

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Back to Application Detail		
← Back to Application Details	1. At any time, clicking Back to Application Details link will return the user to the Application Details Form.	
Zoom to a street on the route		
EB RAMP FROM NB I-95 TO S BROAD ST to S BROAD ST 🛞 🔍	2. At any time, clicking the <a>(Magnifying Glass) icon next to a street on the route wil zoom the map view to that location.	
Zoom to current edit point on route		
Proceed On: SIN BS BROAD ST * Zoom Constants Tex	1. While building the route, clicking the Zoom (Zoom) link wil zoom the map to the point where the route leg is currently being edited.	
Zooming In and Out in the Map		
	 The map view can be zoomed in and out by using the map zoom in and out buttons located in the top right corner of the Map View. 	
Zoom to an Address or specific place on the Map		
Find address or place	 The map view can be zoomed to a specific location by using the Find address or place tool in the bottom right corner of the Map View. 	
Selecting a Basemaps		
	 The default basemap for the routing application is the Streets basemap. To view the grid of available basemaps, click the (basemap) button in the bottom left-hand corner of the Map View. Clicking on a basemap in the grid will update the basemap used in the map view. Click the (basemap) button again to close the grid of available basemaps. Clicking the (Clear Basemap) button will reset to the default basemap Streets. 	



Highlighting State Routes and Ramps on the Map View		
	 To highlight individual State Routes on the Map View, click the ^[st] (State Route) button in the top left-hand corner of the Map View. Check one or more boxes in the Select State Routes to Highlight popup window. The Filter box can be used to filter the list of routes. Ramps can be included in the list by checking the Show Ramps? Checkbox. To activate the selection, click the ^{Swe} (Save) button. To Clear the selection, click the ^{Clear Selected} (Clear Selected) button. To close the popup without making any changes, click the ^{Cancel} (Cancel) button. 	
Map Layer Panel		
Chy-Ouried Biologies Chy-Ouried Biolo	 To view the available map layers and color-coded legend, click the (Map Layers) button in the top left corner of the Map View to open the Map Layer Panel. Click the (Map Layers) button again to close Map Layer Panel. 	